

TEAM MANAGER PROFILE

NEW Managers:

If you are a new team manager, the Club Registrar will need to set up a manager profile in GotSport. Please email the following information to Niki.Ferguson@PASS.soccer

- Full Legal Name
- Address
- Email
- Phone Numbers
- Date of Birth

Once your manager profile is set up the registrar will let you know how to access your page to complete your MSYSA compliance mandates:

*Risk Management Background Check

*Heads-Up Concussion Certification

*Safesports Compliance

ALL Managers:

Follow the steps below to update your manager profile page:

- Go to system.gotsport.com
- Log in using your UN and PW: This may be the same as your child's profile log in.
- Update your contact information as necessary including a head shot profile photo
- Under Dashboard: Requirements
 - You will need to complete Risk Management*, Safesports**, Heads up***
 - Click on the **Details** link to complete each one

*Risk Management

Background checks are required by the Michigan State Youth Soccer Association (MSYSA), US Club Soccer and US Soccer for all personnel (team volunteers, employees, coaches and administrators) working or volunteering in MSYSA clubs and leagues. The MSYSA KidSafe/Risk Management Background Check policy and information regarding Risk Management can be found on MSYSA website at www.michiganyouthsoccer.org. There is a cost to renew a Risk Management Background Check. Please request a voucher number from Niki.Ferguson@PASS.soccer to cover this cost if needed.

**Safesports

All volunteers who are in contact with children are required complete the Safesport acknowledgment form to advocate for all in the organization to work and learn together free of emotional, physical and sexual abuse and misconduct.

***Heads-Up Concussion Training

All Team Managers of PASS FC are required to complete a concussion awareness online training program in order to be in compliance with MSYSA regulations. The required training program is the Heads-Up Concussion Training provided by the US Center for Disease Control (CDC) and can be accessed from your GotSoccer manager profile page. The training needs to be completed once by each Team Manager.

Questions about GotSport?

Email Niki.Ferguson@PASS.soccer OR PASSimpactsoccer@gmail.com

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